## **Event Name**



## **Event Budget for Event Name: EXPENSES**

Estimated	Actual
\$500.00	\$300.00
\$500.00	\$300.00
	\$500.00

Estimated	Actual
\$200.00	\$500.00
\$200.00	\$500.00
	\$200.00

Publicity	Estimated	Actual
Graphics work	\$500.00	\$800.00
Photocopying/Printing		
Postage		
Total	\$500.00	\$800.00

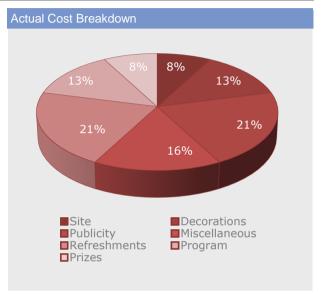


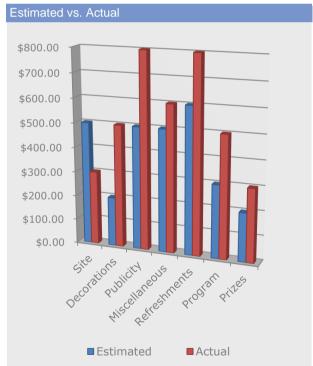
Refreshments	Estimated	Actual
Food	\$600.00	\$800.00
Drinks		
Linens		
Staff and gratuities		
Total	\$600.00	\$800.00

Program	Estimated	Actual
Performers	\$300.00	\$500.00
Speakers		
Travel		
Hotel		
Other		
Total	\$300.00	\$500.00

Prizes	Estimated	Actual
Ribbons/Plaques/Trophies	\$200.00	\$300.00
Gifts		
Total	\$200.00	\$300.00

	\$2,800.00	\$3,800.00
Total Expenses	Estimated	Actual





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